Seabrook Library Board of Trustees
Town of Seabrook, NH
Minutes for Board of Trustees Monthly Meeting

March 17, 2026

In attendance: Chairman: Eric Small
Treasurer: Paul Kelley (via video)
Secretary: Laura Litcofsky
Library Director: Elizabeth Weilbacher

1) Roll Call: The meeting was called to order at 3:18pm. Roll call was taken and all Trustees were present. Paul requested to participate through video in accordance with RSA 91-A:2 III.

2) Approval of prior meeting minutes: The minutes from February 10, 2026 were unanimously approved. Eric made a motion to accept the minutes, a second was made by Paul. A roll call vote was taken.

a) Director's Report: The following items were noted and discussed….
   i) Adult programming numbers were very low this month. Elizabeth believes this is due to the fact that we do not currently have an Adult Services Librarian.
   ii) The lobby door has been opening and closing slowly but has been repaired.
   iii) A screen on one of the oil boilers has turned black. Dowling is coming tomorrow.
   iv) Waiting to hear from Siemens in regard to accessing our web based temperature control.
   v) We received a gift from the New Hampshire Charitable foundation of $511 dollars. This will be split between children and adults to purchase books.
   vi) A few parents have also made donations. Paul suggested writing thank you notes to those that have given.
b) Financial Statement -
   i) The financial statement will be reviewed at the next meeting.

3) New Business

a) Interview and hiring logistics for Adult Services position. There were 8 initial interviews. Four have been invited to come back this week. Final interviews with Trustee representation will be held next week on Tuesday and/or Thursday..
b) Library participation in Rec Ctr Senior Day (May 20), but not in Memorial Day parade. Discussion ensued regarding ways for the Library staff to get out and have more presence in the community. One idea was to participate in Old Home Days.

c) Placement to link to Orrville Podcast which highlights Seabrook and the Library. Elizabeth will post it on the website and the Facebook page. Also on one the lobby TVs with closed captions.
d) Email from Town Manager in re “overspent funds.” Elizabeth discovered the issue and has clarified it with the Town Manager.
e) The Town budget was not passed at town meeting so the library will operate on a default budget of $577,069.

4) Old Business

a) Seacoast Area Librarian responses to questions about birthday parties. Elizabeth found that this is not something that local libraries are doing.
b) attorney counsel in re: employment issues. Elizabeth is going to ask Primex and see if she gets a satisfactory answer.

5) Next Meeting: Regular Monthly meeting will be on Tuesday, April 14, 2026 at 3:30pm.

6) Adjourn: Paul made a motion to adjourn and a 2nd was made by Eric. A role call vote was taken. The meeting was adjourned at 3:58pm.

Respectfully submitted
Laura Litcofsky
Secretary, Board of Trustees