Seabrook Library Board of Trustees
Town of Seabrook, NH
Minutes for Board of Trustees Monthly Meeting

April 8, 2025

In attendance: Chairman: Eric Small
Treasurer: Paul Kelley
Secretary: Laura Litcofsky
Library Director: Susan Schatvet

1) Roll Call: The meeting was called to order at 3:46pm. Roll call was taken. All Trustees were present.

2) Approval of prior meeting minutes: The minutes from the February 20, 2025 Monthly Meeting were unanimously approved.

a) Director's Report: The following items were noted and discussed….
   i) Some of the program statistics are down compared to last year because some groups are no longer coming.
   ii) The Mini Movers group is growing.
   iii) Susan held a staff meeting. One item of discussion was the changes coming from the Federal Government.
b) Financial Statement -
   i) The latest financial statement was reviewed.
   ii) Susan reported that the electric bill was down 40% compared to last year due to the new lights.
   iii) Susan made a change to the online book service, Hoopla, to cut the monthly cost from $400 to $200.

3) New Business

a) Institute for Museum & Library Services - Federal Funding
   There is a risk of cuts to Federal Funding for libraries. To that end, the Trustees agreed to send a letter to our State elected officials.
b) Library Director Job Description
   Susan shared the job description and proposed job posting. The Trustees will review and discuss at the next meeting with the intention of posting in September.
c) HB 273 HB 666
   The Bills were discussed. The Trustees agreed to wait to see the results of the vote in the Senate and will continue to discuss if necessary.
d) Healthtrust
   Discussion ensued regarding SB297. Further discussion will take place once the results of the vote are known.

e) The Governor's Commision on Disability would like to visit the Library and use the facility as an example of appropriate accommodations for those with disabilities.
f) Paul suggested that the Trustees take a thorough walk through the building and grounds during a meeting in June.
g) Paul suggested the Internet wiring needs attention. The Trustees agreed to bring in a company to organize them and provide a manual schematic. This would be shared with Susan and Paul has agreed to be a back up contact person due to his interest and knowledge of technology.

4) Old Business
a) Succession planning (see New Business b)
b) Appropriation: The correct appropriations were received, as well as, the back payments that were due.

5) Next Meeting: Regular Monthly meeting will be on Tuesday, May 13, 2025 at 3:30pm.

6) Adjourn: The meeting was adjourned at 4:43pm.

Respectfully submitted
Laura Litcofsky
Secretary, Board of Trustees